Principal Aul College, Aul

## OFFICE OF THE PRINCIPAL AUL COLLEGE, AUL.

Office Order No: - 122 / Date 17-6-25

Allotment of Extra-curricular and Co- Curricular duties among the staff members for the academic session 2025-26 with immediate effect.

1.	STAFF COUNCIL		
1	Secretary	Raj Kishore Behera, Reader in Sociology	
	Joint Secretary	Kshirod Chandra Patri, Lect in Education	
	Assistant	Sukant Kumar Pradhan, Head Clerk	
	Peon	Birabar Samal	
2.	ESTABLISHMENT SECTION		
	Administrative Bursar	Bikram Kumar Behura, Reader in Pol.Sc	
	Head Clerk	Sukant Kumar Pradhan	
	Attendant	Laxmi Behera, lady Attendant	
3.	IQAC		
	Co-Ordinator	Haraprasad Rath, Reader in Chemistry	
	Associate	Dr. Sarbeswar Sethi, Lect in History	
	Attendant	Mahendra Adhikari, Gardener	
4.	ACCOUNT SECTION		
	Account Bursar	Raj Kishore Behera, Reader in Sociology	
	Accountant (+3)	Sunakar Sahoo, Junior Clerk	
	Attendant (+3)	Laxmi Behera, lady Attendant	
	Accountant (+2)	Bijay Kumar Mohanty, Junior Clerk	
	Attendant (+2)	Ramakanta Behera, Peon	
5.	ACADEMIC SECTION		
	Academic Bursar	Rabindra Nath Dash, Lect in History	
	Associate	Abhaya Kumar Swain, Lect in Chemistry	
	Assistant	Harekrushna Behera, Demonstrator, Chemistry	
	Attendant	Birabar Samal, Peon	
6.	U.G.C		
	Teacher-in-Charge	Subas Chandra Kar, Lect in Education	
	Convenor	Sukant Kumar Pradhan, Head Clerk	
	Attendant	Mahendra Kumar Adhikari, Gardener	
7	STUDENTS' UNION		
	Adviser	Subash Chandra Kar, Lect in Education	
	Asso. Adviser	Dr Sarbeswar Sethi, Lect in History	
	Assistant	Sukant Kumar Pradhan, Head Clerk	
	Attendant	Birabar Samal, Peon	
8	CULTURAL ASSOCIATION (+2)		
	Vice- President	Rabindra Kumar Kund, Lect in Math	
	Asso. Vice President	Mahendra Kumar Malik, Lect in History	
	Assistant	Bijay Kumar Mohanty, Junior Clerk	
	Attendant	Ramakanta Behera, Peon	

9	+3 SAMS		
	Examination-in Charge	Kailash Chandra Panda, Lect in English	
	Admission in Charge	Nirmal Kumar Senapati, Lect in Odia	
	Associate EIC/ AIC	Dr. Sarbeswar Sethi	
	Assistant	Sanjay Kumar Khelwar, Demonstrator in Chem	
	Dealing Assistant	Pratap Kishore Behera, Junior Clerk	
	Attendant	Mahendra Kumar Adhikari, Gardener	
10	+2 SAMS		
10	Examination-cum- Admission in	Bikram Kumar Behura, Reader in Pol.Sc	
	Charge	<b>'</b>	
	Associate	Nirmal Kumar Kumbhar, Lect.in Odia	
	Assistant	Bijay Kumar Mohanty, Junior Clerk	
	Attendant	Ramakanta Behera, Peon	
11	ATHLETIC ASSOCIATION	Ramakanta Benera, 1 esti	
11	Vice President	Subas Chandra Kar, Lect in Education	
	Associate	Chitta Ranjan Sahoo, Lect in Pol.Sc	
		Mahendra Kumar Malik, Lect in History	
	Convenor	Nalinikanta Sharma, Junior Clerk	
	Assistant		
12	Attendant	Ramakanta Behera, Peon	
12	DRAMATIC ASSOCIATION	Dill till an Bradhan Lostin Odio	
	Vice President(+3)	Bibhuti Bhusan Pradhan, Lect in Odia	
	Vice President (+2)	Nirmal Kumar Kumbhar, Lect in Odia	
	Member	Harekrushna Behera, Demonstrator in Chem	
		Aviram Behera, Demonstrator in Zoology	
	Assistant	Bijay Kumar Mohanty, Jr. Clerk	
	Attendant	Chittaranjan Khatua,Lab Attendant, Botany	
13	DAY SCHOLARS' ASSOCIATION		
	Censor	Abhaya Kumar Swain, Lect in Chemistry	
	Associate	Basudev Swain, Lect in Botany	
	Convenor	Mahendra Kumar Malik, Lect in History	
	Attendant	Mahendra Kumar Adhikari, Gardener	
14	TIME TABLE		
	Teacher in Charge	Kailash Chandra Panda, HOD, English	
		Dr. Sarbeswar Sethi, Lect in History	
	Assistant	Sukant Kumar Pradhan, Head Clerk	
	Attendant	Laxmi Behera, Lady Attendant	
15	FURNITURE MANTAINANCE COMMITTEE		
	Teacher in Charge	Abhaya Kumar Swain	
	Assistant	Sukant Kumar Pradhan, Head Clerk	
		Sunakar Sahoo, Junior Clerk	
		Ananda Chandra Patra, Mechanic in Physics	
	Attendant	Mahendra Kumar Adhikari, Gardener	
16	COLLEGE CALENDER AND PROSE		
	Editor/Complier	Arati Swain, Lect. in English	
	Associate	Monica Ekka, Lect. in English	
	Assistant	Sukant Kumar Pradhan, Head Clerk	
	1.331314111	Mahendra Adhikari, Gardener	

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18	Editor Joint Editors Co-ordinator Attendant STOCK & STORE Teacher in Charge Assistant Attendant	Dr. Manas Kumar Das, Lecturer in Odia Nirmal Kumbhar, Lect. in Odia Kanhu Charan Tripathy, Asst. Librarian Kalpataru Behera, Lib. Watchman-cum-Bearer  Dr. Bibhuti Bhusana Pradhan, Lect. in Odia Sukant Kumar Pradhan, Head Clerk
	Co-ordinator Attendant STOCK & STORE Teacher in Charge Assistant Attendant	Kanhu Charan Tripathy, Asst. Librarian Kalpataru Behera, Lib. Watchman-cum-Bearer  Dr. Bibhuti Bhusana Pradhan, Lect. in Odia
	Attendant STOCK & STORE Teacher in Charge Assistant Attendant	Dr. Bibhuti Bhusana Pradhan, Lect. in Odia
	STOCK & STORE Teacher in Charge Assistant Attendant	Dr. Bibhuti Bhusana Pradhan, Lect. in Odia
	Teacher in Charge Assistant Attendant	
)	Assistant Attendant	
9	Assistant Attendant	Sukant Kumar Pradhan Head Clerk
9	Attendant	Sukalit kullai Flauliali, flead cicik
9		Mahendra Adhikari, Gardener
	LIBRARY COMMITTEE	
	Teacher in Charge	Kshirod Chandra Patri, Lect. in Education
	Library in Charge	Kanhu Charan Tripathy, Asst. Librarian
	Members	All HODs
	Attendant	Kalpataru Behera, Peon
0	S.S.A. & STUDENTS' AID FUN	D
	President	Kunja Bihari Mahalik, Lect. in History
	Vice-President	Chitta Ranjan Sahoo, Lect. in Pol Science
	Associate	Bijoy Kumar Mohanty, Junior Clerk
	Assistant	Mahendra Adhikari, Gardener
21	COLLEGE LAND, BUILDING, E	
	Teacher-in-Charge	Kshirod Chandra Patri, Lect. in Education
	Assistant	Kanhu Charan Tripathy, Asst. Librarian
	Helper	Ananda Charan Patra, Mechanic
	Attendant	Bhaskar Chandra Sahoo, Lab. Attnd. in Chem
22	PREPARATION AND CALCULA	Dr. Bibhuti Bhusana Pradhan, Lecturer in Odia
	Teacher-in-Charge (+3)	
	Teacher-in-Charge (+2)	Dr. Sarbeswar Sethi, Lecturer in History
		Biswaranjan Baral. Lect. In Economics
	Assistants	Harekrushna Behera, Demonstrator in Chemistry
		Sudarsan Singh, Lab Attendant, Physics
23	BOYS' COMMON ROOM	S t Chandra Sahara Loot in Odia
	Teacher-in-Charge	Suresh Chandra Sahoo, Lect. in Odia
	Assistant	Aviram Rout, Demonstrator in Zoology
	Attendant	Birabar Samal, Peon
24	GIRLS' COMMON ROOM	
	Teacher-in-Charge	Sabita Mishra, Lect. in Zoology
	Associate	Bijoylaxmi Dikshit, Lecturer in Sociology
	Attendant	Laxmi Behera, Lady Attendant
25	SCIENCE SOCIETY	
	Vice-President	Haraprasad Rath, Reader in Chemistry
	Associate	Basudev Swain, Lect. in Botany
	Assistant	Sanjay Kumar Khelwar, Demonstrator, Chem
	Attendant	Pitamber Sahoo, Lab Attendant in Physics
26	<b>GRIEVANCES REDRESSAL CE</b>	
	Teacher-in-Charge	Haraprasad Rath, Reader in Chemistry
	Members	Sabita Mishra, Lecturer in Zoology
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		Abhaya Kumar Swain, Lecturer in Chemistry	
	Assistant	Harekrushna Behera, Demonstrator in Chemistry	
	Attendant	Chittaranjan Khatua, Lab. Attendant in Botany	
27	WOMEN'S CELL		
	Teacher in Charge	Rasmirekha Mishra, Lect. in Psychology	
	Members	Sabita Mishra, Lect. in Zoology	
		Bijoylaxmi Dikshit, Lecturer in Sociology	
		Monica Ekka, Lect. in English	
	Assistant	Jharana Dash, Demonstrator in Physics	
	Attendant	Laxmi Behera, Lady Attendant	
28	ANTI-RAGGING CELL		
	Teacher-in-Charge	Bikram Kumar Behura, Reader (SS) in Pol. Sc.	
	<b>Associate Teacher-in- Charge</b>	Haraprasad Rath, Reader (SS) in Chemistry	
	Members	Dr. Adikanda Panda, Lect. in Education	
		Rasmirekha Mishra, Lect. in Psychology	
		Subas Chandra Kar, Lect. in Education	
		Miss Bijoylaxmi Dikshit, Lecturer in Sociology	
		Lokanath Sarangi, Lect. in Commerce	
		Dr. Sarbeswar Sethi, Lect. in History	
		Prasant Kumar Roy, Demonstrator in Biology	
29	PLACEMENT CELL & CARRER CO		
	Teacher in Charge	Rabindra Kumar Kund, Lect. in Mathematics	
	Associate	Dolagobinda Chaudhury, Lect. in Physics	
	Assistant	Nalinikanta Sharma, Jr. Clerk	
	Attendant	Chittaranjan Khatua, Lab. Attendant in Botany	
30	CONSTRUCTION COMMITTEE (GENERAL)		
	Vice-Chairman	Bikram Kumar Behura,Reader in Pol.Sc	
	Members	Rajkishore Behera, Reader in Sociology	
		Haraprasad Rath, Reader in Chemistry	
		Lokanath Sarangi, HOD, Commerce	
		Abhaya Kumar Swain, Lect in Chemistry	
		Chittaranjan Sahoo, Lect in Pol. Sc.	
	Assistant	Sukant Kumar Pradhan, Head Clerk	
		Ananda Charan Patra, Mechanic	
	Attendant	Mahendra Adhikari, Gardener	
31	DISCIPLINE COMMITTEE & INT		
	Teacher-in-Charge	Bikram Kumar Behura, Reader in Pol. Science	
	Asso Teacher-in-Charge	Sabita Mishra, Lect. in Zoology	
		Dr. Kshirod Chandra Patri, Lect. in Education	
		Subash Chandra Kar, Lect. in Education	
		Prasanta Kumar Das, Lect in Sanskrit	
		Dolagobinda Choudhury, Lect in Physics	
	Assistant	Sukant Kumar Pradhan, Head Clerk	
	Attendant	Rajkishore Barick, Orderly Peon	
32	YOUTH RED CROSS		
	Counsellor	Subash Chandra Kar, Lecturer in Education	
		Bijoylaxmi Dikshit, Lecturer in Sociology	

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	Assistant	Bijoy Kumar Mohanty, Junior Clerk	
	Attendant	Mahendra Adhikari, Gardener	
33	<b>ENVIRONMENTAL PROTECTION</b>	N & GREEN ZONE	
	Teacher in Charge	Basudev Swain, Lect. in Botany	
	Assistant	Prasanta Kumar Roy, Demonstrator in Biology	
	Attendant	Mahendra Adhikari, Gardener	
34	YOGA		
	Teacher in Charge	Rabindra Nath Dash, Lecturer in History	
	Assistant	Sunakar Sahoo, Junior Clerk	
	Attendant	Chittaranjan Khatua, Lab. Attendant in Botany	
35	ODIA SAHITYA SAMAJA		
	Teacher-in-Charge	Nirmal Kumar Senapati, Lecturer in Odia	
	Asso Teacher-in-Charge	Dr. Manas Kumar Das, Lecturer in Odia	
		Suresh Chandra Sahoo, Lect. in Odia	
	Assistant	Bijoy Kumar Mohanty, Junior Clerk	
	Attendant	Mahendra Adhikari, Gardener	
36	COMMERCE SOCIETY		
	Teacher-in-Charge	Lokanath Sarangi, HOD, Commerce	
	Associate	Sk Faruk Ali, Lect. in Commerce	
	Assistant	Pratap Kishore Behera, Junior Clerk	
	Attendant	Ramakanta Behera, Peon	
37	ELECTRICITY, WATER SUPPLY & SANITATION		
	Teacher-in-Charge	Abhaya Kumar Swain, Lect. in Chemistry	
	Assistant	Sukant Kumar Pradhan, Head Clerk	
	Attendant	Ananda Charan Patra, Mechanic	
38	BUDGET & PLANNING		
	Teacher-in-Charge	Rajkishore Behera,Reader in Sociology	
	Member	Dr. Biswaranjan Baral, Lect. in Economics	
	Assistant	Bijoy Kumar Mohanty, Junior Clerk	
	Attendant	Mahendra Adhikari, Gardener	
39	STUDENTS' APPRAISAL CELL		
	Teacher-in-Charge	Dr. Bibhuti Bhusan Pradhan, Lect. in Odia	
	Members	All HODs	
	Attendant	Sudarsan Singh, Lab. Attendant in Physics	
40	MULTI-GYM		
	Teacher-in-Charge	Chittaranjan Sahoo, Lect in Pol.Sc	
41	R.T.I. CELL		
	Public Information Officer	Abhaya Kumar Swain, Lect. in Chemistry	
	Assistant	Sukant Kumar Pradhan, Head Clerk	
	Attendant	Birabar Samal, Peon	
42	SCHOLARSHIPS		
42	Teacher-in-Charge	Dr. Kshirod Chandra Patri, Lecturer in Edn (+3)	
		Rabindra Kumar Kund, Lect. in Mathematics (+2	
	Assistant	Bijoy Kumar Mohanty, Junior Clerk(+2)	
		Jagat Bhusan Rath, DEO(+3)	
	Attendant	Ramakanta Behera, Peon	
43	COLLEGE WEBSITE	1)	

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	Teacher-in-Charge	Haraprasad Rath, Reader in Chemistry	
	Assistant	Ratnakanta Mishra, Demonstrator in Botany	
44	<b>CONSTRUCTION COMMITT</b>	TEE (UGC)	
	Teacher in Charge	Bikram Kumar Behura, Reader in Pol.Sc	
	Members	Subas Chandra Kar, Lect in Education	
		Abhaya Kumar Swain, Lect in Chemistry	
	•	Rabindra Kumar Kunda, Lect in Mathematics	
	Assistant	Sukant Kumar Pradhan, Head Clerk	
	Attendant	Mahendra Adhikari, Gardener	
45	REMEDIAL COACHING		
	Teacher-in-Charge	Haraprasad Rath, Reader in Chemistry	
	Assistant	Sukant Kumar Pradhan, Head Clerk	
	Attendant	Mahendra Adhikari, Gardener	
46	PURCHASE COMMITTEE		
	Vice-Chairman	Bikram Kumar Behura, Reader in Pol. Science	
	Members	Rajkishore Behere, Reader in Sociology	
		Haraprasad Rath, Reader in Chemistry	
		Kshirod Chandra Patri, Lect in Education	
	Assistant	Sukant Kumar Pradhan, Head Clerk	
	Attendant	Mahendra Adhikari, Gardener	
47	COMPUTERS, INTERNET, E	LECTRONIC GADGETS, ETC.	
7/	Teacher-in-Charge	Haraprasad Rath, Reader in Chemistry	
	Assistant	Ratnakanta Mishra, Demonstrator in Botany	
	Attendant	Ananda Charan Patra, Mechanic	
48	ALUMNI ASSOCIATION		
	Teacher in Charge	Chittaranjan Sahoo, Lecturer in Pol. Sc.	
	Members	Prasanta Kumar Das, Lecturer in Sanskrit	
	Assistant	Kanhu Charan Tripathy, Asst. Librarian	
	Assistant	Harekrushna Behera, Demonstrator in Chem	
	Attendant	Pitamber Sahoo , Lab. Attendant in Physics	
49	MO COLLEGE ABHIJAN PARICHALANA SANGATHAN		
	Teacher in Charge	Chittaranjan Sahoo, Lecturer in Pol. Sc.	
	Members	Dr. Sarbeswar Sethi, Lecturer in History	
	Wichingers	Prasanta Kumar Das, Lecturer in Sanskrit	
		Kanhu Charan Tripathy, Asst. Librarian	
		Sukant Kumar Pradhan, Head Clerk	
		Mahendra Adhikari, Gardener	
50	INTERNAL AUDIT		
30	Teacher-in-Charge	Lokanath Sarangi, HOD, Commerce	
	Associate	Dr. Biswaranjan Baral, Lecturer in Economics	
	Attendant	Laxmi Behera, Lady Attendant	
51	SELF DEFENCE TRAINING		
31	Teacher-in-Charge (+3)	Rasmirekha Mishra, Lecturer in Psychology	
	Teacher-in-Charge (+2)	Bijoylami Dikshit, Lecturer in Sociology	
	Assistants	Jharana Dash, Demonstrator in Physics	
52		FFILIATION, INSPECTION FOR NEW SUBJECTS ETC.	
32	Teacher-in-Charge	Subash Chandra Kar, Lecturer in Education	
	leacher-in-charge	Subusti Citatiata (al) Ecctaret in Education	

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	Asso Teacher-in-Charge	Dr. Kshirod Chandra Patri, Lecturer in Edn	
	Assistant	Sukant Kumar Pradhan, Head Clerk	
	Attendant	Birabar Samal, Peon	
3	BILL PREPARATION (Govt. Bill, Pe	nsion, GIS, GPF (Withdrawal),	
	GIA/BG/M.P./CONTRACTUAL/AD HOC SALARY, ETC.) / HRMS UNIT		
	Teacher-in-Charge		
	Assistant	Rabindra Kumar Kund, Lecturer in Mathematics	
		Ratnakanta Mishra, Demonstrator in Botany	
		Jagat Bhusan Rath, DEO +3	
		Sunakar Sahoo, Head Clerk	
	Attendant	Ananda Charan Patra, Mechanic	
54	LANGUAGE LABORATORY		
	Teacher-in-Charge	Kailash Chandra Panda, Lecturer in English	
	Assistant	Ananda Charan Patra, Mechanic	
	Attendant	Mahendra Adhikari, Gardener	
55	<b>COMPUTER LABORATORY (RUSA</b>		
	Teacher-in-Charge	Dr. Sarbeswar Sethi, Lecturer in History	
	Assistant	Ratnakanta Mishra, Demonstrator in Botany	
	Attendant	Mahendra Adhikari, Gardener	
56	ACTIVE CITIZENSHIP PROGRAMME		
	Teacher-in-Charge	Dr. Sarbeswar Sethi, Lecturer in History	
	Attendant	Mahendra Adhikari, Gardener	
57	<b>EVALUATION ZONE (+3)</b>		
37	Teacher-in-Charge	Haraprasad Rath, Reader in Chemistry	
	Associate	Prasanta Kumar Roy, Demonstrator in Biology	
		Sanjaya Kumar Khelwar, Demo. in Chem	
		Ratnakanta Mishra, Demo. in Botany	
	Assistant	Pratap Kishore Behera, Jr. Clerk	
		Ananda Charan Patra, Mechanic	
	Attendant	Mahendra Adhikari, Gardener	
		Bhagabat Das, Gardener	
58	N.S.S.		
	P.O (Co-Unit) Both Girls & Boys	Chittaranjan Sahoo, Lecturer in Pol. Science	
	Assistant	Sukant Kumar Pradhan, Head Clerk	
	Attendant	Mahendra Adhikari, Gardener	
59	EMH +2		
	Teacher-in-Charge	Dr. Sarbeswar Sethi, Lect in History	
	Assistant	Bijoy Kumar Mohanty, Junior Clerk	
	Attendant	Mahendra Adhikari, Gardener	
60	HIMS		
	Teacher in Charge	Haraprasad Rath, Reader in Chemistry	
	Assistant	Sukanta Kumar Pradhan, Head Clerk	
		Nalini Kanta Sharma, Junior Clerk	
	DEO	Jagat Bhusan Rath	
61	CAPA		
	Teacher in Charge	Rajkishore Behera, Reader in Sociology	
	Assistant	Sukanta Kumar Pradhan, Head Clerk	

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	Sunakar Sahoo, Accountant, (+3) Nalini Kanta Sharma, Junior Clerk
DEO	Jagat Bhusan Rath

Allotment of extra-curricular/co-curricular duties is binding on all. And no one can deny/refuse the assignment on any ground or order.

## Copy to:

- 1. Staff Common Room
- 2. Establishment Section
- 3. Accounts Section (+2/+3)
- 4. SAMS (+2/+3)
- 5. Exams Cell (+2/+3)
- 6. Central Library

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